

Busy Bee Ceramics - Terms and Conditions

Effective Date: 1/2/24

1. Introduction

Welcome to Busy Bee Ceramics! We offer pottery classes for adults, children, and special occasions. We hope you enjoy your workshop and making beautiful things in our relaxing studio space .

Please ensure you have read ,understood and accepted these Terms and Conditions when booking a workshop with us.

These Terms & conditions ensure the smooth running of our working pottery studio which benefits us as a business, our pottery tutors and our customers to continue working in our creative community in Glaslough.

2. Booking and Payment

- Full payment is required at the time of booking to secure your place in a workshop.
- Payments are accepted via PAYPAL
- Bookings are confirmed upon receipt of full payment.

3. Cancellation by BusyBee Ceramics

- In the unlikely event that Busy Bee Ceramics must cancel a workshop, participants will be offered a choice of a full refund or a credit note for future workshops.
- We will make every effort to notify participants as soon as possible regarding any cancellations.

4. Cancellation by Participant

- If you need to cancel or reschedule your booking, you must notify us at least 2 weeks before the workshop date and a full refund will be made .
- Cancellations or rescheduling requests made less than 24 hours before the workshop start time, including due to emergencies, sickness, or COVID-19 circumstances, will not be eligible for a refund or reschedule.
- For non- attendance there will be no refund.
- This policy is crucial for the smooth running of Busy Bee Ceramics, as all our instructors are prebooked in advance.

5. Transfer of Booking

- If you are unable to attend a workshop you have booked, you may transfer your booking to another person.
- To transfer your booking, please email us at brenda@busybeeceramics.ie with the name of the person who will take your place.
- This person will attend the workshop on the same date as prearranged (this date can not be changed as all our instructors are prebooked)

6. Transferring workshop date

- Should you need to transfer your course booking date you will need to contact us by email at least 14 days prior to the event .We can then rearrange your course date . We are unable to change the workshop date if notice is given less than 14 days prior to the event

7. Acknowledgement of Risk

- By booking a workshop, you acknowledge the risk of late cancellation and agree that you are assuming this risk as the consumer.

8. Health and Safety

- All participants must adhere to safety guidelines provided during workshops.
- The studio reserves the right to refuse service to any client not adhering to safety guidelines
- BusyBee Ceramics is not responsible for injuries sustained as a result of failing to follow safety instructions.

9. Studio Etiquette

- Clients are expected to adhere to studio guidelines and instructions provided by Busy Bee Ceramics

10. Liability

Busy Bee Ceramics is not responsible for any loss or damage to personal belongings

11. Intellectual Property

- Designs, techniques and materials provided by Busy Bee ceramics are intellectual property of Busy Bee Ceramics

11. Privacy Policy

- Personal information collected during booking will be used solely for managing workshop attendance and communications.
- We comply with all applicable privacy laws and regulations.

12. Changes to Terms and Conditions

- Busy Bee Ceramics reserves the right to amend these Terms and Conditions at any time.
- Updated terms will be communicated to registered participants and posted on our website.

13. Photography and Media

- Busy Bee Ceramics reserves the right to use photographs taken during the session for promotion purposes with the consent of the client/s.

14. Private Events

- Additional Terms & Conditions may apply for private events and large groups

13. Collection of Pottery

- Pottery must be collected at the studio within 2 months after receipt of email to say it is ready .
- Pottery after this time shall be donated to charity as we do not have the space to hold it .

14 . Punctuality.

- Please arrive 10 minutes before your scheduled workshop
- Late arrivals will not receive an extension of scheduled time as all our instructors are prebooked in advance for these timeslots /classes .

Contact Information: Email:brenda@busybeeceramics.ie